

# Alamo-Lafayette Cemetery District

An Independent California Special District

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3285 Mt. Diablo Blvd./P.O. Box 1955 • Lafayette, California 94549 • (925) 284-1353 Fax (925) 284-4144

**MINUTES  
REGULAR MEETING  
JULY 8, 2019  
1:00 P.M.**

## **CALL TO ORDER**

The meeting was called to order at 1:00 p.m. by Trustee Flood. *Present:* Chairperson/Trustee Nancy Flood, Trustee Carolyn Thiessen, Trustee Mary McCosker and District Manager Patricia Howard.

## **APPROVAL OF MINUTES**

It was moved by McCosker, second by Flood to approve the June minutes as presented. *Vote:* Ayes – McCosker, Flood and Thiessen. Noes – 0.

## **PUBLIC COMMUNICATIONS**

None.

## **CORRESPONDENCE**

CAPC – Newsletter, Notice of New Laws

CSDA – e-Newsletters, open forum digest and a call for nominations to the Board of Directors

LAFCO – Notice of Meeting & Agenda

CCSDA & ACSDA – Notice of Meeting and Agenda

PCA – Notice of Meeting and Agenda, Newsletter

CCC CLERK of the BOARD – Brown Act Training

EBRPD – Newsletter

Print Out – \$98,357.65

## **DISTRICT MANAGER'S REPORT**

Contacted SDRMA regarding their medical and dental plans that they offer to all California Special Districts. We can save approximately \$200 per month if we are accepted to participate in their group plans. Ran ads on Craigslist and Monster for landscape help. Two irrigation companies responded to my request for proposals on replacing the irrigation in the side lawns. Before our next meeting I will send out RFP's for the District's Bi-Annual Audit. EBMUD has finally planted the four Crepe Myrtle trees in the front of the Lafayette Cemetery.

## **TRUSTEES REPORT**

**MCCOSKER** – Brought in letter thanking the District for making the Lafayette Cemetery available for the history tours.

**THIESSEN** – Wooden marks that note the pathway “Camille” in the Alamo Cemetery looks bad, it has rotted. The art work on all the niche shutters looks beautiful. The Alamo Cemetery looks well cared for, looks nice.

**FLOOD** – No report.

## **OLD BUSINESS**

No Old Business

## **NEW BUSINESS**

**LAREZ'S REQUEST TO BE CONSIDERED FOR 1099 INDEPENDENT CONTRACTOR**

**STATUS** – It was moved by McCosker, second by Thiessen to change Larez's employment from an

as-needed employee to 1099 Independent Contractor. At the end of each year a 1099 form will be issued.

*Vote:* Ayes – McCosker, Thiessen and Flood. Noes – 0.

**WARRANTS** - It was moved by McCosker, second by Flood to approve the June warrants as presented.

*Vote:* Ayes – McCosker, Flood and Thiessen. Noes – 0.

**CLOSED SESSION** – (Pursuant to California Government Code § 54956.9)

Closed session began at 2:14 p.m.

*Present:* Chairperson Nancy Flood, Trustee Mary McCosker, Trustee Carolyn Thiessen and District Manager Patricia Howard.

**A) Anticipated Litigation**

**OPEN SESSION** (Pursuant to California Government Code § 54956.9)

The District returned to open session at 2:35 p.m.

No reportable action taken.

**NEXT MEETING**

Monday, August 12, 2019, at 1:00 P.M.

**ADJOURNED** 2:53 p.m.